



**Application for Internship/Part time employment**

**General details:**

Sl. No.	Details	
	Interested Area of work for which applicant wishes to apply	Bamboo making/handicrafts/nursery development/designing/weaving/knitting/field assistant/workshop guard/attender/sweeper Housing/Furniture raising/fibre assistant/security
1	Full Name of Applicant	
2	Correspondence address	
3	Telephone No./Mobile no	
4	E-mail	
5	Aadhar no.	
6	PAN	
7	Academic qualification	
8	Professional qualification and School/institution's details where from pass out.	

**Provide details of overall experience:**

S.NO	Details of assignment undertaken	Name of client/ organization for which assignment undertaken	Year of Assignment total period.	Cost of Project/ Assignment	Key output / deliverables

**Please also attach the following:**

- a) Brief note on your suitability for the work for which you wishes to apply(How do you justify your application for the relevant work)
- b) Detailed CV
- c) Relevant certificates / documents

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief and understand that in the event of any information being found false or

incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement my candidature may be cancelled, Even my assignment.

I understand to abide by the all the terms & conditions mentioned in the EoI given by the UBFDB.

Place:

Date:

Signature of the Candidate

### **Terms and conditions for internship:**

- a) Application for internship/part time employment does not entitle anyone with award of any work.
- b) The internship shall be for a period of 3 months to 12 months depending on the type of work and is extendable depending on requirement and quality of work
- c) Part time employment will be as per need basis and would be counted on number of man hours per month
- d) Remuneration will be commensurate with the man hours/man days spent on the work assigned/work done as per prevalent rates decided by the Board on the basis of rates prescribed by the labour department as per minimum wages Act.
- e) Biometric attendance shall be compulsory unless the facility is not available at the place of work and on tours.
- f) UBFDB will assign the work to the interns as per requirement, on mutually agreed memorandum of understanding. Adequate training also would be provided if necessary from time to time.
- g) The number of interns/part time employees would be decided as per requirement and availability of budget
- h) UBFDB reserves the right to reject any/all applications before or after selection without giving any reasons thereof.
- i) All decision taken by UBFDB would be final and no further representation in this regard will be entertained.
- j) UBFDB also reserves the right to modify the term and conditions for internship, if necessary, and in consultation with the interns at any time before and during the internship period.
- k) The internship may also involve extensive travel to hilly areas of the Uttarakhand and the intern should be prepared to undertake field visit to different rural areas.
- l) Conditional proposals will not be entertained.
- m) All payments shall be made only through electronic mode for which the incumbent shall share the details of their bank account number and IFSC code of the bank branch.
- n) Taxes applicable shall be deducted at source for which the selected intern shall share their PAN details.
- o) For any dispute arising out of the empanelment or interpretation of any terms thereof, the decision of UBFDB, shall be final and binding upon the interns/applicants.
- p) Issue of corrigendum may be necessary to clarify doubts raised or to make some corrections. All such corrigendum shall be displayed on web site [www.ubfdb.org.in](http://www.ubfdb.org.in) only. The candidates are therefore advised to refer to this site from time to time to keep them updated.

q) Selected interns shall not claim any right for permanent employment.

r) The applications will be evaluated using the following criteria:

<b>Criteria</b>	<b>Marks</b>
Qualification	20
Experience	20
Interview (assessment of interest in the field and ability to work)	60

**DISPUTES & ARBITRATION:**

In case of any dispute, whatsoever, the candidates shall not approach any Civil Courts for seeking remedy and justice. Such dispute, arising out of this contract, shall be resolved or adjudged only by way of arbitration as per the Arbitration and Conciliation Act, 1996, for which Chairman UBFDB shall be the sole arbitrator.

Place:

Date:

Signature of the Candidate