

UTTARANCHAL BAMBOO AND FIBER DEVELOPMENT BOARD  
(UBFDB)

BY LAWS

1. Name and Area of Operation:

- 1.1. The name of the society shall be **UTTARANCHAL BAMBOO AND FIBER DEVELOPMENT BOARD (UBFDB)**.
- 1.2. The office of the Uttaranchal Bamboo and Fiber Development Board hereafter referred to as Board shall be situated at Watershed Management Directorate, Dehradun and address shall be CCF and Nodal Officer Bamboo, Uttaranchal Bamboo and Fiber Development Board, Watershed Management Directorate, Indra Nagar Forest Colony, Dehradun.
- 1.3. The areas of operation of UBFDB shall extended to the whole of Uttaranchal State.

2. Definitions:

In the interpretation of the Rules and Regulations unless there be in the subject or context inconsistent therewith,

"The Act" shall mean the Societies Registration Act 1860 (Act 21 of 1860)

"The Society" shall mean the body registered under the Act called the Board.

"The Board" shall mean the Uttaranchal Bamboo and Fiber Development Board (UBFDB).

"The Rules" shall mean the Rules and Regulations of the Board.

"Member" shall mean a member of the Board.

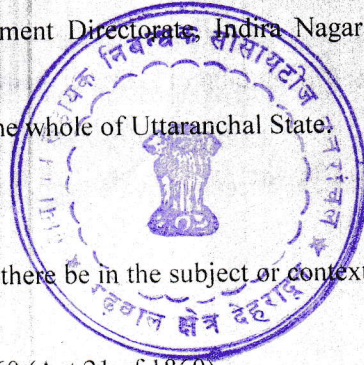
"The Executive Committee" shall mean the Executive Committee for the time being constituted under the Rules and Regulations of Board.

"Chairman" shall mean the "Principal Secretary and Forest & Rural Development Commissioner" of the State Ex-officio under Rule 6.2 of the Board.

"The Vice Chairman" shall mean the Secretary, Forest of the State ex-officio under rule 6.3 of the Board.

"The Secretary" shall mean the Nodal Officer Bamboo and C.C.F. for the time being appointed under Rule 6.4 of the Board.

"The Treasurer" shall mean the Treasure for the time being appointed under the Rule 6.5 of the Board.



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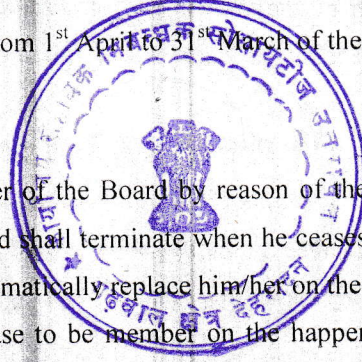
- (a) Name: The name of the Board shall be "Uttaranchal Bamboo and Fiber Development Board (UBFDB)".
- (b) Address: The office of the Board shall be situated at Watershed Management Directorate, Dehradun
- (c) The address of the Board shall be situated at Dehradun.

### 3. Fiscal Year

The Fiscal year of the Board shall be from 1<sup>st</sup> April to 31<sup>st</sup> March of the succeeding year.

### 4. Duration of Membership:

- 4.1. When a person becomes a member of the Board by reason of the office or post he holds, his membership of the Board shall terminate when he ceases to hold the office or post and his successor shall automatically replace him/her on the Board.
- 4.2. A member of the Board shall cease to be member on the happening of any of the Following events:
- 4.2.1. If her/her shall die,
- 4.2.2. Resigns,
- 4.2.3. Becomes of unsound mind,
- 4.2.4. Becomes insolvent, or
- 4.2.5. Be convicted of a criminal offence involving moral turpitude.
- 4.3. A person who is a member by virtue of his/her office shall be present at any meeting of the Board of the Executive Committee but may not authorize another official to represent him/her at much meeting.
- 4.4. Any member who shall fail to observe any Rule or by-law made by the Executive Committee or whose conduct in any respect shall, in the opinion of the Executive Committee, be derogatory or character or prejudicial to the interests of the Board may be removed from the membership of the Board by Government of Uttaranchal on the recommendation of the Executive Committee to that effect.
- 4.5. A resignation of the membership of the Board or the Executive Committee shall be tendered to the Member Secretary and shall not take effect until he has accepted it on behalf of the Board. The Secretary shall no, however, accept any such resignation except under instructions of the Chairman of the Board.



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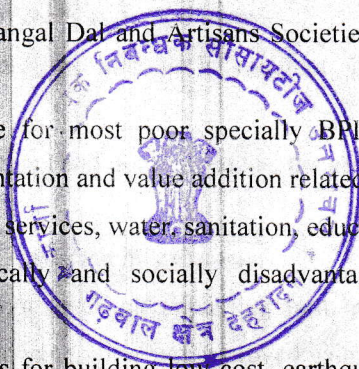
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## 5. Aims and Objectives:

The Uttaranchal Bamboo and Fiber Development Board shall function as the State Nodal Agency for Bamboo Development and fiber centric development activities mostly for holistic development of the most marginalized communities of the state specially SC, ST, BPL and women and it would:

- 5.1 Mobilize the marginalized communities to form institutions in the form of SHGs, Mahila Mangal Dals, Yuvak Mangal Dal and Artisans Societies for their economic up-liftment.
- 5.2 To generate sources of income for most poor specially BPL through providing support for Bamboo & Fiber plantation and value addition related cottage industries.
- 5.3 Provide other support like health services, water, sanitation, education to the members and families of the economically and socially disadvantaged section of the communities.
- 5.4 Provide support to the houseless for building low cost, earthquake resistant houses based on bamboo.
- 5.5 Plantation of bamboo and fiber crops will be done in landslides prone areas. To mitigate the large-scale soil erosion from the community land, which has lead to further marginalising the communities.
- 5.6 Providing social and economically security to old people and women by supporting them in growing bamboo & fiber nursery and plantations, which would give them regular source of income.
- 5.7 Organize management of natural bamboo forest and gregariously flowering areas;
- 5.8 Promote cultivation of bamboo under Van Panchayats/Ongoing Watershed Projects/Joint Forest Management, Reserved Forests and within the meaning of section 28 of Indian Forest Act and Agro Forestry/Social Forestry Programmes;
- 5.9 Develop and promote environment friendly, Earth Quake resistant housing, value-added Bamboo and Fiber based products, practices, technology and processes, including wood substitutes to reduce pressure on scarce timber resources;
- 5.10 Promote innovative design capabilities, fabrication techniques and testing methodologies;
- 5.11 Improve industry-lab-user linkages for collaborative technology development and transfer;



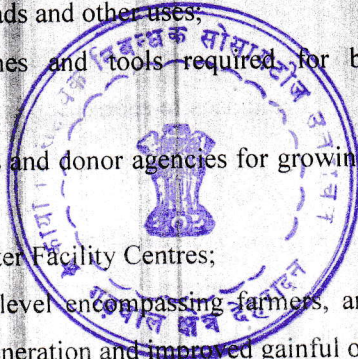
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- 5.12 Effect inter-institutional/industry interaction, in the domestic and International arenas for technology sourcing, absorption & dissemination;
- 5.13 Provide financial assistance on repayable basis for risk minimization towards new products & market development;
- 5.14 Develop tiny cottage, small & medium enterprises;
- 5.15 Develop standards for new generation bamboo products;
- 5.16 Develop codes for construction of roads and other uses;
- 5.17 Provide standardization of machines and tools required for bamboo product development;
- 5.18 Mobilize the community, institutions and donor agencies for growing and processing of bamboo;
- 5.19 To develop handicrafts through Cluster Facility Centres;
- 5.20 Empower people at the grass-root level encompassing farmers, artisans and other stakeholders through employment generation and improved gainful opportunities;



## 6. Officer of the Board

- 6.1. The officers of the Board shall be the Chairman, Vice Chairman, Member Secretary and the Treasure and other office bearers who may be designated as such by the Government of Uttaranchal.
- 6.2. The Principal Secretary & FRDC of the State shall be the Ex-Officio Chairman of the Board.
- 6.3. The Secretary (Forest) of the State shall be the Ex-Officio Vice Chairman of the Board.
- 6.4. C.C.F. & Nodal Officer, Bamboo shall be the Secretary of the Board.
- 6.5. The Executive Committee shall appoint a member as the Treasurer on such terms and conditions as may be agreed upon.

## 7. Duties of the Officer of the Board:

### Chairman:

- 7.1. The Chairman of the Board shall preside, conduct and regulate all meetings of the Board and the executive Committee and any Committee or Sub Committee of which he may be a member.

### Vice-Chairman

- 7.2. The Vice Chairman of the Board shall discharge the duties of the Chairman, as indicated in 7.1 above, in the absence of the Chairman.

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- 8.8. The Chairman of the Board will preside over the meetings and in his absence the Vice-Chairman; and in the event of both being absent on request; a member duly elected by other members present will take the chair.
- 8.9. Every member shall have one vote and in case of equality of votes the Chairman of the meeting shall have a second or casting vote.
- 8.10. If at any general meeting there is no quorum within 15 minutes from the hour fixed the meeting shall stand adjourned to a date within ten days to be fixed by the Chairman and To communicated to the members by three clear day's notice. At such adjourned meeting if no quorum is present the members present shall form the quorum but no business other than that specified in the notice shall be transacted.

### 9. The Executive Committee:

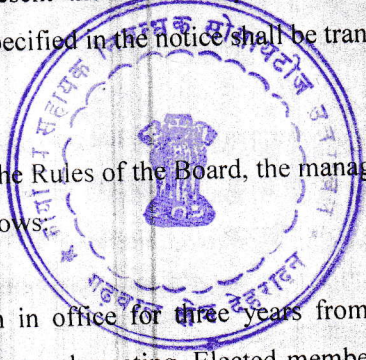
- 9.1. The Executive Committee, to whom by the Rules of the Board, the management of its affairs is entrusted, will consist of as follows:

#### Formation

- 9.2. The Executive Committee shall remain in office for three years from the date of election of its elected members by the general meeting. Elected members term shall be for one year from the date of this election.

#### Power & Duties:

- 9.3. The Executive Committee will have the power to co-opt any person or persons to serve on the Committee. The person or persons so co-opted need not be members of the Board and shall hold office for such period as the Executive Committee may from time to time determine.
- 9.4. The executive Committee shall have the management of all day-to-day affairs and funds of the Board and shall have the authority to exercise all the powers of the Board delegated to it.
- 9.5. Employ on service contract such personnel as may be necessary for the proper performance of any or all functions entrusted to it and to terminate the services by discharge or dismissal if and when necessary.
- 9.6. Purchase, take on lease, accept as a gift or otherwise, acquire any land or building or property or works wherever, situated in India which may be required for purposes of the Board and to construct, strengthen, alter or modernize and maintain any such properties, building or works.






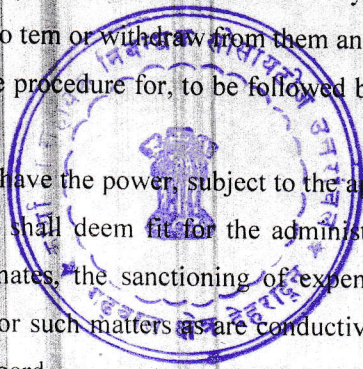




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- 9.7. Charge fees for service rendered by it and/or through its good offices.
- 9.8. Issue appeals for funds in furtherance of the objectives of the Board, to receive gifts and undertake the management of any endowments, trust funds or donations with a view to achieve the objectives of the Board.
- 9.9. Establish a provident fund for the benefit of the employees of the Board, if by any law so required.
- 9.10. The Executive Committee may, from time to time, appoint or wind up any Committee or sub-committee wholly or partly of members of its own body and/or others as they may think fit and may delegate to them or withdraw from them any or their powers and prescribe the function of and the procedure for, to be followed by such committee or sub-committee.
- 9.11. The Executive Committee shall have the power, subject to the approval of the Board, to make such bye-laws as they shall deem fit for the administration of the Board, preparation of the budget estimates, the sanctioning of expenditure, entering into contracts, the investments and for such matters as are conducive for the furtherance of any of the objectives of the Board.



**Meeting:**

- 9.12. The Executive Committee shall meet at least four times in a year and at least 15 days clear notice shall be give of such meetings.
- 9.13. In the absence of the Chairman the meeting shall be chaired by the Vice-Chairman and in the event of both on request, elect its own Chairman from among members present.

**Quorum**

- 9.14. Two Third members present in person shall form a quorum for the Executive Committee Meetings.
- 9.15. Each member of the Executive Committee shall have one vote and if there shall be an equality of votes on any question to be decided by the Executive Committee, the Chairman of the meeting shall also have a casting vote.
- 9.16. Any business, which it may be necessary for the Executive Committee to perform, except such as may be placed before its meeting, may be carried out by circulation among all its members and any resolution so circulated and approved by the majority of the members signing shall be as effectual and binding as if such resolution had

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been passed at a meeting of the Executive Committee, provided that at least four members of the Executive Committee have recorded their view on the resolution.

9.17. The minutes book of the Board, Executive Committee and Annual General Meeting shall be open to inspection of the members at all reasonable times.

#### 10. Funds, Accounts and Audit

10.1. The funds of the Board will consist of the Following:

10.1.1. Grants made by Government of India and Govt. of Uttaranchal.

10.1.2. Contributions and receipt from other sources, including the fees collected for services rendered and funds generated for goods supplied.

10.1.3. Income from investments.

10.1.4. Grants, commodity assistance and loans from bilateral and International collaborating agencies.

10.2. The Bankers of the Board shall be the State Bank of India or any Nationalized/Co-operative Bank as approved by the Executive Committee. All funds of the Board shall be paid into the Board's account and shall be withdrawn against cheques signed by the Board's Secretary or any duly authorized office bearer in its behalf.

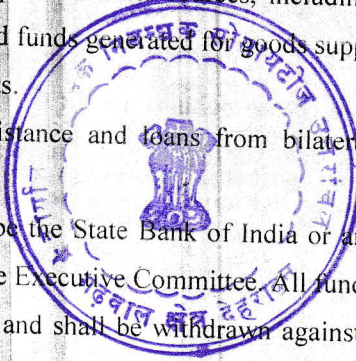
10.3. The accounts of the Board shall be audited by a Chartered Accountant appointed by the Executive Committee and it shall be his duty to present the audit report to the Board. The Report shall include a detailed statement duly audited of the receipt and expenditures for the preceding year and of the assets and liabilities.

10.4. An Annual Report of the proceedings of the Board and of all works undertaken during the year shall be prepared by the Executive Committee for the information of members of the Board. This report and the audited accounts of the Board shall be placed before the Board at its Annual General Meeting.

10.5. All moneys, investments and other financial engagements of the Board shall vest in the Executive Committee who shall hold the same, subject to the Rules of the Board and Subject to the directions of the Board.

10.6. All contracts, agreements and other engagement of the Board shall be signed on behalf of the Board by the Secretary and countersigned by the Treasurer or any other office bearer of the Executive Committee as may be so authorized by it.

10.7. The person in whose name the Board may sue or be sued shall be the Secretary of the Board.



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10.8. The Board shall be a No-profit society and all of its incomes/savings shall be deployed in meeting its objectives.

10.9. The society can generate funds/donations for a corpus fund of the organization, to ensure its long tem sustainability.

### 11. Alternation, Amendment or Modification of the Memorandum of Association

The Board may alter, extend abridge or other wise change any purpose for which it is established in accordance with the procedure laid down in that behalf by the Societies Registration Act 1860 (Act 21 of 1860)

### 12. Change of Rules and Regulations:

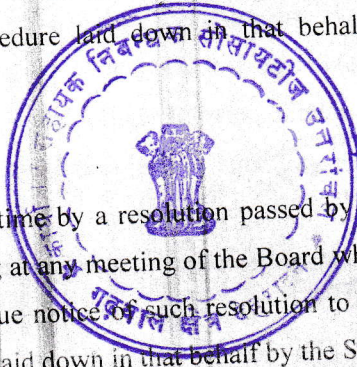
The Board may alter these rules at any time by a resolution passed by a majority of three fourth of the members present and voting at any meeting of the Board which shall have been convened for the purpose after giving due notice of such resolution to the members of the Board in accordance with the procedure laid down in that behalf by the Societies Registration Act 1860 (Act 21 of 1860) .

### 13. Dissolution of the Board

13.1. In Case of the dissolution of the Board or if the Board needs to be dissolved it shall be carried out as per provisions laid down under Section 13 & 14 of Societies Registration Act, 1860 as applicable.

13.2. The Board may resolve by three fourth majority of the votes cast at the meeting convened for that purpose, to dissolve the Society provided that due notice of such resolutions have been give to the Members of the Board in accordance with the procedure laid down in that behalf by the Societies Registration Act, 1860.

13.3. If upon the dissolution of the Board there shall remain, after the satisfaction of its debt and liabilities, any property whatsoever, the same shall not be paid to or distributed among office bearers or members of the Board, but shall be given over to Organization or Society or Board having similar objects with that of the Board.



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