



Uttarakhand Bamboo & Fiber  
Development Board

**10<sup>th</sup> Board Meeting**

**UTTARANCHAL BAMBOO & FIBER DEVELOPMENT BOARD**

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**Venue: Office of the FRDC, Govt of Uttarakhand, Dehradun**

**Date: 29-May-2008**

**Time: 11:00 A.M**

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**Participants list Annexed (Annexure 1)**

The 10<sup>th</sup> Board Meeting of Uttarakhand Bamboo & Fiber Development Board was held at the office of Principal Secretary & Forest & Rural Development Commissioner (FRDC), Govt. of Uttarakhand on 29<sup>th</sup> May 2008. The meeting commenced with a welcome note from the Chairperson (UBFDB). The Member Secretary updated the Board Members on the Action Taken on the proceedings of the 9<sup>th</sup> Board Meeting.

**Point 1: Proceedings of the 9<sup>th</sup> Board Meeting**

The proceedings/minutes of the 9<sup>th</sup> Board Meeting which had been circulated were discussed during the Board meeting.

**The proceeding of the 9<sup>th</sup> Board Meeting were unanimously passed by the Governing Body**

The CCF/CEO UBFDB & Member Secretary Mr. S.T.S.Lepcha updated the Board Members about the progress on the action taken points (1,2,4,5,6,7 & 9) of the 9<sup>th</sup> Board meeting, the discussions and decisions taken thereof are as mentioned below.

**Point 2: Action Taken Points (9th Board Meeting)**

**2.1 Appointment of Chartered Accountant**

The Member Secretary informed the Board Members that M/s.R. Sahni & Co. Dehradun has been appointed as the Chartered Accountant of UBFDB for the F.Y. 2007-08.

**The Governing Body acknowledged & approved the same**

## **2.2 Nomination of Information officers under the RTI Act, 2005**

The Member Secretary informed that in continuation to the decisions of the last Board Meeting, in which it was decided that staff working on Contractual basis should not be given the work of Information Officers under RTI. Act. The Member Secretary further informed that since an officer of the Rank of ACF has joined the Board as Dy. Director the position of Public Information Officer can be taken care of by him.

The following persons were nominated to work as Information Officers under RTI Act 2005.

1	Mr. S.T.S.Lepcha Member Secretary/CCF/CEO	Appeal Officer
2	MR. R.P.Mishra Deputy Director	Public Information Officer
3	Mr.Sanjay Bahti	Asst. Public Information Officer

**The Governing Body acknowledged and approved the same.**

## **2.3 On Going Sir Ratan Tata Trust Supported Project (Three years) “Bamboo & Fiber Based Livelihood Promotion in Uttaranchal”**

The Member Secretary informed that the three year project supported by The Sir Ratan Tata Trust (2004- Aug 2007), which was earlier provided a no-cost-extension till Aug 2007 has been extended till May 2008.

**The Governing Body may kindly acknowledge the same.**

## **2.4 Projects supported by Department of Social Welfare, Govt. of Uttarakhand.**

The Member Secretary informed that a sum of Rs. 41.25 Lakh has been received by UBFDB through the Letter No 284/XVII-01/2008-60/2 0008 dated 20 March 2008 for the Social Welfare supported Project for the Tharu community and the implementation has started as per the project action plan.

**The Governing Body acknowledged and approved the same.**

## **2.5 Establishment of Global NTFP Secretariat:**

The Member Secretary informed about the Global NTFP secretariat which is proposed to be set up in Uttarakhand, he further informed that in order to operationalized the proposed Secretariat, financial provision has been made by the

State Government Rs. 1.00 Crore. UBFDB has submitted a project proposal and action plan for the operationalization of the secretariat along with the initial activities that are to be carried out in year one. The Implementation of the same will be carried out as per the project

**The Governing Body acknowledged and approved the same.**

**2.6 Audited Balance Sheet of UBFDB for the F.Y. 2006-07:**

The Member Secretary informed that as per the directions provided by Governing Body on the points raised (Decision point 2& 3 of Agenda point 6) in the 9<sup>th</sup> Board Meeting, the matter has been clarified.

**The Governing Body acknowledged and approved the same.**

**2.7 Income Tax Exemption for Board under section 12 A of Income Tax Act, 1961:**

The Member Secretary informed that UBFDB has been issued 12 A Certificate from the Income Tax Department.

**The Governing Body acknowledged the same.**

**Agenda Point 2.8 Application for Grant of Registration under Section 80 G of Income Tax Act, 1961:**

The Member Secretary informed that UBFDB has submitted an application for the grant of Registration under Section 80 G of Income Tax Act, 1961 961.

**The Governing Body acknowledged the same.**

**Agenda Point 2.9 UBFDB as Nodal Agency for Bamboo Housing in Uttarakhand:**

The PCCF pointed out that the Forest Secretary, Govt. of Uttarakhand is of the opinion that if the Forest Department wants to undertake Bamboo based construction activity the proposal for the same should be sent on a case to case basis to the State Government for approval, if necessary.

**Action Uttarakhand Forest Department/ UBFDB**

**Point 3: The Agenda Points (10th Board Meeting) discussed and decisions taken thereof:**

**3.1: Presentation on the Progress of UBFDB**

A presentation on the progress was made by the Board with the period Oct 2007 to May 2008. The presentation covered the progress of different projects being implemented by the Board.

**Discussions:**

Discussions were held on the different projects being implemented by the Board, the Member Secretary updated about the status of different projects and the progress that has taken place within the period Oct 2007 and May 2008.

**Decision:**

- 3.1.1 The Chairperson directed that the progress of different projects should come out in a cumulative form, taking stock of the previous developments that have taken place in the specific activity.
- 3.1.2 It was also directed by the Chairperson that since UBFDB is the nodal agency for Bamboo & Fiber related activities in the state, as such the Board should keep updated, cumulative record (Project wise/year wise/department wise) of all the bamboo plantation activities that are being implemented throughout the state. The PCCF, Uttarakhand directed the Member Secretary that this task of maintaining/updating/reporting of bamboo related data throughout the state can be done by the two nodal officers already nominated for Bamboo related activities in Garhwal/Kumaon regions of Uttarakhand.
- 3.1.3 The Chairperson also directed that the data so generated and reported should not overlap, as such GIS based tools should be used to insure proper monitoring and reporting of data.
- 3.1.4 The Chairperson also directed that time frame of activities should be mentioned in the progress reports to ensure compliance of the same in subsequent meetings.

**(Action UBFDB, Uttarakhand Forest Department)**

**The Governing Body was updated about the progress and the same was acknowledged and approved by the Board.**

**3.2 Sir Ratan Tata Trust Supported Project (2004-08)**

The Member Secretary informed that the Phase I of the Sir Ratan Tata Trust supported project entitled "Bamboo & Fiber Based Livelihood Promotion in Uttaranchal" (2004-08) under the Himmothan Pariyojana has been successfully completed, the Board members were appraised about this through a summarized note on the same.

**The Governing Body acknowledged and approved the same.**

**3.3 New Project Submitted to Sir Ratan Tata Trust, Mumbai:**

The Member Secretary informed that the Phase I of the Sir Ratan Tata Trust supported project entitled "Bamboo & Fiber Based Livelihood Promotion in Uttaranchal" under the Himmothan Pariyojana will be completed on 31 May 2008. A new project for the second Phase is in a consultative phase with the Trust representatives.

**The Governing Body acknowledged the same.**

**3.4 Establishment of Global NTFP Secretariat.**

**Discussed in point 2.5**

**3.5 Joining of an officer of the rank of Deputy Director Shri. R.P.Mishra**

The Member Secretary informed that Shri.R.P.Mishra had joined UBFDB on 3 March 2008

**The Governing Body acknowledged and approved the same.**

**3.6 Nomination of Information officers under the R.T.I Act.**

**Discussed in point 2.5**

### **3. 7 MoU between UBFDB and Manas Kedar Bamboo & Fiber Self Reliant Cooperative.**

The Member Secretary informed that a cooperative has been registered by UBFDB under the Uttarakhand Self Reliant Cooperative Act. An MoU has been drafted and is being presented before the Board Members.

**Discussions:** Discussions were held amongst the Board Members on the Cooperative and also the draft MoU, the members expressed that the present draft requires more clarity.

**Decision:** It was decided that the MoU should be redrafted taking the experts advice on the same, the MoU should be simple/legally and financially sound, the draft will be circulated for final approval.

**Action UBFDB**

#### **Point 4:**

**Other Points discussed by the permission of the Chairperson the discussions and decisions taken thereof are as mentioned below.**

#### **4.1 Organizational structure of UBFDB and its financial approval**

The member secretary informed that UBFDB has already submitted the proposed organizational structure for UBFDB along with the financial details. The Addl. Secretary Forest seconded that the project proposal has been received.

The Chair person informed the board members that there is a substantial increase in the scale of operation of UBFDB, national and state schemes are being carried forward by the Board for the development of bamboo and natural fiber sector in the state as such there is need for maintaining continuity in the schematic implementation.

The Additional Secretary Forest informed that the structure of the Board will be reviewed and passed at the earliest.

**Action Secretary Forest**

#### **4.2 Bamboo Plantation Project**

The member secretary informed the Board members that UBFDB had submitted a five year Bamboo plantation and Development project, the project cost was Rs.2429.52 Lakh, the said project has been approved by the Govt. of Uttarakhand the approved project cost is Rs. 2069.88 Lakh. The approximate budget for the (2007-08 & 08-09) is Rs. 7 Crore. A detailed letter has been sent to the CCF, Planning, Finance & Management for necessary action. The project will be implemented as per the project schedule.

**The Governing Body acknowledged and approved the same.**

#### **4.3 New projects submitted**

The member secretary informed that discussions were held with senior officers of Oil and Natural Gas Corporation (ONGC) to support Bamboo/Hill Bamboo/Natural Fibers/NTFP based activities in Uttarakhand. Proposals have been submitted by UBFDB for the same, in the event of approval the implementation will be carried out by UBFDB as per the project schedule.

**The Governing Body acknowledged & approved the same.**

#### **4.4 UBFDB Registration renewal**

The Member Secretary informed that UBFDB was registered on 7<sup>th</sup> July 2003 under the Societies Registration act 1860 for five year duration. And the renewal of registration is due on 6<sup>th</sup> July 2008.

The Member secretary informed that as per the direction provided by the State Govt to rename the organization (**Uttaranchal Bamboo & Fiber Development Board** to **Uttarakhand Bamboo & Natural Fiber Development Board**), it was further informed that as directed information for the change was sent to the Societies Registration Office.

The Chairperson directed that the registration should be renewed as per the norms of the Societies registration Act and also to initiate the process of renaming Uttaranchal Bamboo & Fiber Development Board to Uttarakhand Bamboo & Fiber Development Board.

**Action UBFDB**

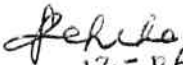
#### 4.5 Formation of a Private or Public Limited Company

The Member Secretary suggested that in order to function on purely commercial scale different avenues of operations can be explored, such as a private limited company / public limited company or any such entity that assures long term sustenance of the organization and its mandate.

**The Governing Body principally agreed on the suggestion**

**Action UBFDB**

The 10<sup>th</sup> Board Meeting ended with of Vote of Thanks and appreciation of the commendable support to work of the Board by Dr. B. S. Burfal, Principal Chief Conservator of Forests, Uttarakhand, who is retiring from service on 31-May-2008. The Board placed on record deep appreciation of research and related work of Dr. B.S. Burfal and expressed the hope that his support will continue to be available to the Board.

  
12-06-08

**S.T.S. Lepcha**  
**CCF/CEO**

**Member Secretary, UBFDB**



**Approved**

**Principal Secretary & FRDC**  
**Chairperson UBFDB**



**Annexure 1**  
**Participants List of 10<sup>th</sup> Board Meeting of UBFDB**

S.No	Name	Designation
1	Smt. Vibha Puri Das Principal Secretary & Commissioner, Forest & Rural Developmet, GoUK	Chairperson
2	Dr B.S.Burfal PCCF Uttarakhand, GoUK	Member
3	Sh.K.L.Arya MD. UFDC, GoUK	Member
4	Sh. S.T.S.Lepcha CCF/CEO, UBFDB	Member Secretary
5	Sh.R.K.Mishra, Addl. Sec Forest, GoUK	Representative of Secretary, Forest, GoUK
6	Sh.Arvind Bhatnagar Eland International Pvt. Ltd.	Member