

Uttaranchal Bamboo & Fiber Development Board

Vth Board Meeting

Date 27-April-2006

Time: 3:30 P.M

Venue: FRDC office-Secretariat- Dehradun

Members present during the Meeting

S.No	Name	Designation	
1	Dr.S.K.Das	Principal Secretary & FRDC	Chairman- UBFDB
2	Dr.Ranbir Singh	Secretary, Forest, GOUA	Vice Chairman- UBFDB
3	Dr.B.S.Barfal	PCCF, Uttaranchal	Member- UBFDB
4	Shri.D.S.Tomar	M.D., Uttaranchal Forest Development Corporation	Member-UBFDB
5	Shri. S.T.S.Lepcha	CCF/CEO UBFDB	Secretary- UBFDB
6	Dr.Rajesh Thadani	Representative Sir Ratan Tata Trust, Mumbai	Member- UBFDB
7	Shri. Rajeev Oberoi	CEO- Society of People for Development	Member – UBFDB
Other Participants			
1	Ms. Richa Ghansiyal	Design Coordinator- UBFDB	
2	Ms. Usha Prajapati	Textile Consultant	
3	Mr. Sanjay Bahti	Documentation & Monitoring Coordinator	
4	Mr. Anand Singh Rawat	Admin Assistant	

The sixth Board meeting of Uttaranchal Bamboo & Fiber Development Board was held at the office of the Principal Secretary and FRDC (GOUA) on 27-April 2006 at 3.30 PM, during the meeting the following points were discussed.

The list of participants is enclosed.

The following decisions were taken: -

Point 1

The Member Secretary of UBFDB Mr. S.T.S.Lepcha ^{made} gave a presentation about the activities of the Board, work related to Bamboo & Natural fiber development, craft development and resource regeneration ~~were~~ ^{presented}. During the year 2006, the thrust area of the Board will ~~focus~~ ^{be} on bamboo based low cost housing and standardization of technology. The ~~Hon~~ Chairman suggested that a core team should be developed in this field and the matter should be discussed in greater details after the formation of the core team.

Action UBFDB

Point 2

The members of the board were informed about the proceedings of the Vth board meeting held on 30-August -2005.

The CEO UBFDB presented ~~before the members~~ the action taken on the proceedings of the Vth Board Meeting, which was unanimously approved by the board members.

Point 3

After the presentation of the Boards activities, the action taken on the points raised during the Vth Board meeting were presented before the Boards committee.

The points (2.1.1, 2.1.3, 2.1.5, 2.1.6, 2.1.7, 2.1.8, 2.1.9, 2.1.10)

The Committee acknowledged and approved the above ~~said points~~

4. Formation of Core Executive Committee (2.1.2)

It was decided in ~~the meeting~~ that in order to insure the smooth functioning of the Board activities a Core Executive Committee should be formed along with the existing Governing Body. The ~~Non~~ Chairman suggested that the powers of the Governing Body and the Core Executive Committee should be demarcated for the smooth functioning of the Board. ~~He instructed~~ ^{and} that a draft of the same should be prepared for further discussion.

Action UBFDB

5: Accounting Procedure (2.1.4)

The Member Secretary- UBFDB, Informed the Board that the ~~Accounting Manual~~ ^{Accounting Manual} of the Board ~~has~~ ^{has} been prepared and the same ~~have~~ ^{has} been approved by the Board in its third Board meeting. The ~~Non~~ Chairman suggested that since Bamboo Board is a state government board and the accounts can be audited by AG audit, it will be in the interest of the Board to get their financial manual approved from the Finance Department.

Action UBFDB

6: Other points discussed

Corpus Fund (2.2.1)

The Member Secretary Informed ~~that Board~~ that a SND was send for the same to the Forest Department.

The Secretary Forest suggested that since the UBFDB is a state Government Board, in order to implement the various floating programs of the Board and to meet the administrative expenses for which no direct funding source is available, provision can be made from the state budget. A corpus fund for the Institution and a mechanism for utilizing the Interest generated for undertaking innovating programs for which no direct funding is available and to meet the other ancillary expenses. A proposal to this effect should be made and submitted under SND.

Action UBFDB

7:

He further suggested that looking at the past progress of the Board there is a need for UBFDB to be Institutionalized, for which the structure of the Board, ~~creating~~ ^{creation} cadre, human resource, Office Space, Equipments, Vehicles and other Institutional support system have to be addressed through ~~a regular~~ of the Forest Department.

As per the direction of the Secretary Forest it was decided that UBFDB should make a proposal for the same and put up before the State Government through Forest Department for financial assistance, after approval of the same from the governing body.

8: Agenda for the VI-th Board Meeting ✓

9. A new project entitled "Uttaranchal Bamboo Craft, Revitalization & Diversification Program for Livelihood & Ecological Restoration (UBRDP)" has been approved by the social welfare the annual work plan of the project ^{same} was presented before the Board, and the same was approved by the Board for further necessary action. *The Board approved the same.*

Action UBFDDB

10. Appointment of CA for the Board

In the fourth Board meeting M/s Shyam Lal Mandhyan & Co (CA) Lucknow ^{were} was appointed as the auditors for audit of UBFDDB final accounts for the year 2004-2005. Auditors have to be appointed for the year 2005-06. In this regard M/s Shyam Lal Mandhyan & Co (CA) has informed through their letter No. SL/2005-06/137 dated 6-March-2006 that the company is ready to undertake the audit of Boards final account for year 2005-2006 on the same remuneration and terms and conditions. ~~The Board would like to put up the matter before the Hon Chairman to suggest or approve the appointment of the CA for the Board.~~ ^{proposal for Hon} The appointment of M/s Shyam Lal Mandhyan & Co (CA) was discussed and approved by the Board.

Action UBFDDB

11. Deputation of Bamboo housing technical expert from TAMBAC ✓

UBFDDB has prioritized bamboo housing as the key component for the year. In this regard two bamboo houses have already been constructed at Kotdwar and Haldwani. In order to promote bamboo housing in the hill areas, a demonstration house has been constructed at Pipalkoti-Chamoli. Through these constructions the Board has been receiving demands for construction of similar houses. One of the houses already constructed by the Board was outsourced to TAMBAC, Tamenglong Bamboo Application Center. The agency has over the years developed itself into a professional bamboo constructional agency. It will be advisable to hire the services of their experts in order to build the local talent in bamboo constructional sector in Uttaranchal. The Board

approved acknowledged and agreed on the appointment. *proposal*

Action UBFDDB



Approved
Principal Secretary & FRDC
Chairman, UBFDDB



S.T.S. Lepcha
CCF/CEO
UBFDDB